



Weston Creek Men's Shed Inc

Annual General Meeting

Minutes

22nd August 2019

The Annual General Meeting of the Weston Creek Men's Shed Inc (WCMS), was held at the Rivett Shed, 37 Bangalay Crescent, Rivett ACT, on Thursday 22nd August 2018.

- 1 WELCOME: The Meeting was opened, at 14:00 hrs, by the President, Graham Lacey, who welcomed the 24 Members who were present, (and acknowledged the FOUR (4) Proxy Forms received). A copy of the Attendance Register is attached to the File Copy of these Minutes.

- 2 APOLOGIES: A Burns, G Plows, R Howard, W Jones, J Webster, R Tompsett, D McCulloch, I Barlow, R Gulson.
PROXIES: R Howard, J Webster, G Plows, W Jones.

- 3a ADOPTION OF MINUTES OF 2018 ANNUAL GENERAL MEETING WHICH WAS HELD ON 23rd AUGUST 2018:
The Secretary, having distributed the Minutes of the Annual General Meeting, for 2018, asked that they be accepted.
Moved: J Burrowes; 2nd: J Mitchell (FOR: 28; AGAINST: 0) CARRIED

- 3b ADOPTION OF MINUTES OF THE GENERAL MEETING WHICH WAS HELD ON 15th NOVEMBER 2018:
The Secretary, having distributed the Minutes of this General Meeting, asked that they be accepted.
Moved: J Burrowes; 2nd: B Blackburn (FOR: 28; AGAINST: 0) CARRIED

- 4a MATTERS ARISING: 2018 AGM: NIL

- 4b MATTERS ARISING: 2018 GM: NIL

- 5 PRESIDENT'S ANNUAL REPORT:
The President's Annual Report had been distributed to all Members, and was now presented to the Meeting by Graham Lacey.

(A Copy of this Report is attached to the 'file copy' of these Minutes).

In his Report, the President outlined a number of significant, and successful, achievements, including:

The move of the Shed from the Eternity Church facility at Kambah to the former ACT Parks and Gardens Depot facility at Rivett. The negotiations and planning for this move had been a prolonged, but satisfying, task. The move was completed over the December/January period. Following the move came the "refurbishing" of the buildings at the site, and this task is on-going.

WCMS must acknowledge the support that we received from the ACT Government, and in particular, from Minister Chris Steel (Minister for Community Services), through ACT Property Group (ACTPG), who have provided the necessary funding.

It was also noted that since the move to Rivett, the Membership of WCMS has basically doubled, which is very encouraging.

The Workshop activity has grown as well, as will be reported upon, no doubt, by the Workshop Manager.

All in all, it has been a very successful and enjoyable year.

The President also reminded us of the sadness felt with the passing of one of the WCMS Founding Members, Graeme Ireland. He had served the Shed in many ways, including fulfilling the roles of Secretary, President, "Up The Creek" Editor, Cameraman, and "all-round good bloke". We shall all miss him!

Moved: G Lacey; 2nd: B Barton, that the President's Annual Report be accepted.
(FOR: 28; AGAINST: 0) CARRIED

Following this Report, Mr J Mitchell indicated that he would like to congratulate the President, and his Committee, for the success of the past year. This was agreed by the Meeting.

6 PRINCIPAL ACHIEVEMENTS REPORT (As required for the Annual Report):

The Secretary then spoke to the Principal Achievements Report. (A Copy of this Report is attached to the 'file copy' of these Minutes).

Moved: J Burrowes; 2nd: G Lacey, that the Principal Achievements Report be accepted. (FOR: 28; AGAINST: 0) CARRIED

7 TREASURER'S REPORT and AUDITOR'S REPORT:

The Treasurer's Report and the Auditor's Report were presented together by Adrian Rumsey. (Copies of these two Reports are attached to the 'file copy' of these Minutes).

Moved: A Rumsey; 2nd: B Blackburn, that the Treasurer's Report, and Auditor's Report be accepted.

(FOR: 28;AGAINST: 0) CARRIED

8 APPOINTMENT OF AUDITOR FOR 2019/2020:

In Accordance with Section 45 of the Rules of Weston Creek Men's Shed Inc, a Motion, on behalf of the Committee, that Mr Jan Davies be Appointed as the Auditor of WCMS for the Financial Year 2019/2020, was presented to the Meeting.

(A Copy of this Motion is attached to the 'file copy' of these Minutes).

Moved: G Lacey; 2nd: A Rumsey, that Mr Davies be Appointed as Auditor.

(FOR: 28;AGAINST: 0) CARRIED

The President then proposed that the Committee arrange for the presentation of a Gift Card for Mr Davies, in appreciation for his duties as WCMS Auditor:

Moved: G Lacey; 2nd: B Blackburn, (FOR: 28; AGAINST: 0) CARRIED

9 THE WORKSHOP MANAGER'S REPORT:

The Workshop Manager's Report had been distributed to all Members, and was now presented to the Meeting by Allan Booth.

In presenting his Report, the Workshop Manager outlined the achievements of the small band of Members who have attended the Workshop on a regular basis.

The initial plans for the move to Rivett, however, were not seen to be favourable for workshop activities and growth, considering the prospect of having to share the facilities, and the limited space offered for a workshop. But these concerns were overcome after the Committee was able to successfully negotiate a lease for the exclusive use of the whole of the Rivett facilities by WCMS.

The combination of all these factors has seen an increase in Member activity within the Workshop, with a subsequent increase in active numbers.

The major activities have been with Mt Stromlo High School (stool refurbishment, the making of test-tube and sample-bottle racks); Noah's Ark (repair of play equipment and toys); Melrose High School (a new arrangement to provide assistance similar to MSHS); Member's Work (including: poster racks, antique oval coffee table, wooden wheels for model cars, and the refurbishment of a 110-year-old wooden high chair, and an antique oval dressing table mirror and stand).

Other activities within the Workshop included the storage of all equipment; all hand tools are now in 'secure storage; and an alarm system has been setup for the Workshop and Social Meeting areas.

A number of Items of New Equipment had been purchased to replace older equipment that had been donated previously. It was also noted that the Belconnen Men's Shed had generously donated a Universal Fret Saw valued at \$1749.

In conclusion, the Workshop Manager wanted to Thank all WCMS Members who have contributed and supported the operation of the Workshop, and a Special Thanks to the Committee who have negotiated the leasing of the Rivett facilities from the ACT Government.

(A Copy of this Report is attached to the 'file copy' of these Minutes).

Moved: A Booth; 2nd: T Hourigan, that the Workshop Manager's Report be accepted. (FOR: 28; AGAINST: 0) CARRIED

10 MEMBERSHIP FEES:

In Accordance with Section 10 of the Rules of Weston Creek Men's Shed Inc, a Resolution, on behalf of the Committee, that the Membership Fees, and Meeting Fees, for the Financial Year 2019/2020 (commencing on 1st July 2019) should remain unchanged.

(Membership Fees: \$40 per year; Meeting Fees: \$5 per week).

(A Copy of this Resolution is attached to the 'file copy' of these Minutes).

Moved: G Lacey; 2nd: A Castle, that the Membership and Meeting Fees remain unchanged. (FOR: 28; AGAINST: 0) CARRIED

11 ELECTION OF OFFICE BEARERS AND COMMITTEE MEMBERS:

An Election of Office Bearers and Committee Members saw the election of the following Members for the 2019/2020 year, un-opposed:

PRESIDENT	GRAHAM LACEY
VICE-PRESIDENT	BRIAN BLACKNURN
SECRETARY	(VACANT)
TREASURER	ADRIAN RUMSEY
MEMBER	ROSS HOWARD
MEMBER	GRAHAM PLOWS
MEMBER	TERRY HOURIGAN
MEMBER	JOHN WEBSTER

Following the Election of all positions, other than the position of Secretary, the President indicated that the 'Out-going Secretary' (John Burrowes) had withdrawn his Nomination for this position (for personal and previously un-foreseen circumstances). The President then called for 'Nominations from the Floor'. As there were NO Nominations, the Position of Secretary was "Declared VACANT".

In accordance with the Rules of WCMS, however, should the Position of Secretary become VACANT, the Public Officer of WCMS would be required to take responsibility as the Secretary of WCMS. The current Public Officer of WCMS is Mr Burrowes. He has indicated that he will serve as A/Secretary, until that position is filled. But, as "Public Officer", he indicated that he intended to Resign from that Office, to take effect from 30th September 2019 (unless circumstances changed).

In Thanking Mr Burrowes for his Contributions to the Weston Creek Men's Shed over the last five years, the President noted that John was a Founding Member of the Shed, served on the Steering Committee, became the Inaugural President, and Public Officer, of the new Association, and helped it to Incorporation, and then served in numerous positions on the Committee, and finally as Secretary over the past eighteen months.

In his reply, John indicated that he was but one of many Members who steered WCMS through those early days. It was with some emotional comments that he Thanked all the Members of WCMS for their support and assistance over the years. He also indicated that it was not a planned decision to retire, but it became evident, due to personal and health reasons, in the preceding week, that he would no longer be able to continue in the role as Secretary.

The following Resolution, as a "VOTE OF THANKS", was presented to the Meeting:

"That the Weston Creek Men's Shed wishes it recognised, and acknowledged with gratitude and appreciation, the long and valued service that has been so willingly

provided to it, by Mr John Burrowes, in his role as Chairman, President, Committee Member, Secretary, and Public Officer, since its inception until the present time”.

Proposed: Alan Castle; Seconded: John Mitchell
Action: CARRIED unanimously.

The President, Graham Lacey, then Moved a “VOTE OF THANKS” to the Outgoing Committee for their excellent work through-out the preceding year.
Seconded by Brian Blackburn and CARRIED unanimously!

12 OTHER BUSINESS:

a. EXCURSIONS TO NON-LOCAL DESTINATIONS:

As WCMS has been advised by the Vikings Club that their Community Bus would no longer be available to Local Organisations, due to increasing costs, the President noted that WCMS would have to investigate other means of transport for “out-of-Canberra” excursions that may be organised by the Shed. A number of options were proposed, and these will be considered by the Committee.

b. VACANT POSITION OF WCMS SECRETARY:

The President indicated that as the Secretary’s position on the Committee remained Vacant, that an urgent appeal to ALL Members of WCMS be distributed as soon as possible.

13 DATE OF THE NEXT GENERAL MEETING: 20th August 2020

14 CLOSE: President Graham Lacey Closed the Meeting at 15:15 HRS.

John Burrowes
Secretary
Weston Creek Men’s Shed Inc

Graham Lacey
President
Weston Creek Men’s Shed Inc