



Weston Creek Men's Shed

Annual General Meeting (AGM)

1pm – Thurs 12 September 2024

MINUTES

1. Welcome: Brian Black, President, and Chairperson of the meeting.

Meeting Opened: 1pm. 30 members were present.

Brian declared the meeting open and welcomed members. He remarked that the Shed had had another good year regarding activities and membership. He thanked members of the Committee for their work during the year:

- John Webster (VP) for his support and for taking over whilst he (Brian) was on leave for two months;
- Tony Burns for his work on organising outings for members and speakers;
- Dennis Mitchell for his work as Treasurer;
- Warren Jones for his almost 7 years on the Committee and for taking on the role of Secretary for the past year; and
- Committee members Bruce McKenzie, Alex Zvargulis and Allan Booth (Workshop Manager) for their continued support and work on the Committee.

He noted that as there were no nominations for the position of Secretary, that he would probably take on that responsibility for the forthcoming year.

2. Apologies: Bill Wallace (Bill attended the second half of the meeting).

Proxies: Proxies were provided by Alex Zvargulis (to John Webster), Duncan Souter (to Dennis Mitchell).

3. Confirm Minutes of the AGM of 14 September 2023

The Minutes of the WCMS AGM held on 14 September 2023 were tabled by the Secretary. There was no discussion on the Minutes.

Warren Jones (Secretary) moved that: *"In accordance with the Rules of the Weston Creek Men's Shed Inc, that the minutes of the AGM held on the 14 September 2023, and as presented by the Secretary of the Weston Creek Men's Shed Inc, be Confirmed by this meeting."*

Seconded: Terry Hourigan; Carried.

4. Matters Arising from the Minutes of the AGM of 2023

Nil.

5. Confirm Minutes of the General Meeting of 14 December 2023

The Minutes of the WCMS GM held on 14 December 2023 were tabled by the Secretary. There was no discussion on the Minutes.

Warren Jones (Secretary) moved that: *"In accordance with the Rules of the Weston Creek Men's Shed Inc, that the Minutes of the General Meeting held on the 14 December 2023, and as presented by the Secretary of the Weston Creek Men's Shed Inc, be Confirmed by this meeting."*

Seconded: Lindsay Dempsey; Carried.

6A. President's Annual Report

Brian Black (President) tabled his report and made several comments. He stressed the need to recruit younger members and that we must consider opening the Shed at other times, such as on Saturdays and at night. He highlighted the difficulties in doing this, particularly in regards to training new members to take responsibility for the operation of the workshop.

Brian said that a postcard had been produced to hand out to prospective members. A note on the back of the card emphasises the needs of younger men and requests feedback from them.

Concerning the expiration of our lease, Brian reported that our premises had been inspected by the ACTPG and that we had received a "Letter of Comfort" stating that our lease would be renewed in due course.

Concluding, Brian noted the significant effort by members in supporting our fundraising efforts (Bunnings BBQ etc) and thanked all members.

6B. Draft Activity Statement for the Annual Return to Government

Brian Black (President) tabled the document and moved that: *"In accordance with the Rules of Weston Creek Men's Shed Inc, that the Annual Report and Draft Annual Return to Government, as presented by the President of the Weston Creek Men's Shed Inc, for the Financial Year 1 July 2023 to 30 June 2024, be Accepted by this meeting."*

Seconded: Bram Barton; Carried.

7A. Treasurer's Annual Report

Dennis Mitchell (Treasurer) read his report to the meeting, and referred to our income and expenses and profit for the past financial year. He said that our main income was from the Bunnings BBQs (29.5%), grants (28%) and workshop sales (16.3%). However, he noted that sales at Cooleman Court and some Bunnings BBQs were down slightly on previous years.

Finally, he said that we were in a good financial position and that the opening balance for the 2024-2025 financial year was \$22,068.50.

Dennis moved that: *"In accordance with the Rules of Weston Creek Men's Shed Inc, that the Treasurer's Report for 2023-2024, as presented by the Treasurer of the Weston Creek Men's Shed Inc, be Accepted by this meeting."*

Seconded: Brian Blackburn; Carried.

7B. Auditor's Report

Dennis Mitchell (Treasurer) tabled the Auditor's Report and Observations by the Auditor.

Dennis commented that the Auditor's Report was short and that the report said that our accounts were a true and fair record of our financial situation, that our accounts had been kept to a high standard, and that our financial processes had been followed.

Dennis Mitchell (Treasurer) moved that: *"In accordance with the Rules of Weston Creek Men's Shed Inc, that the Auditor's Report for 2023-2024, as presented by the Treasurer of the Weston Creek Men's Shed Inc, be Accepted by this meeting."*

Seconded: Graham Plows; Carried.

8. Appointment of Auditor for 2024/2025

Brian noted that we had used Mr Ian Davies as the Shed's auditor for several years and recommended we continue to do so.

Brian Black (President) moved that: *"In accordance with the Rules of Weston Creek Men's Shed Inc, and as specified in Sections 75 and 76 of the ACT Associations Incorporation Act 1991, that Mr Ian Davies be appointed as the Auditor of the Weston Creek Men's Shed Inc, for the Financial Year 1 July 2024 to 30 June 2025."*

Seconded: Dennis Mitchell; Carried.

9. Workshop Manager's Annual Report

Allan Booth tabled the Workshop Manager's Report for 2023-24. He thanked all those who used the workshop drew attention to several achievements by members:

- The installation of the glass doors in front of the roller doors
- The extension of the pergola, including the installation of a new floor
- Renovation of the two small sheds, including the installation of a floor in one shed - the lathe shed
- Projects included making toys for sale at Coolemon Court, making caskets, picnic tables, cutting boards, nesting boxes
- Glass work by Don McCulloch
- "Mud kitchens" for preschools in the Torrens area
- The CNC router now has a permanent home, potential for greater use.

Allan reported that although the management of Coolemon Court had changed there was still a good working relationship with the Shed, and that the Shed's activities at the centre were appreciated.

Allan said that not much equipment had been purchased during the last financial year, save for the new safe extension ladder and vacuums for dust extraction. He pointed out that the Shed is still receiving lots of donations of tools and timber, and suggested that we could have a garage sale to sell donated tools.

Finally, he said that changing the opening hours for the Shed was an issue and posed challenges for the future.

Allan Booth (Workshop Manager) moved that: *"In accordance with the Rules of Weston Creek Men's Shed Inc, that the Workshop Report for 2023-2024, as presented by the Workshop Manager of the Weston Creek Men's Shed Inc, be Accepted by this meeting."*

Seconded: John Jenkins; Carried.

10. Membership Fees 2024/2025

Brian reminded members of a resolution of the Committee in 2023 regarding fees:

FINANCIAL MEMBERSHIP FEES (Full Year): \$50.00

MEETING FEES: \$ 5.00/Meeting (Week)

There was no discussion on the topic, for information only.

11. Election of Office Bearers and Committee Members

(President; Vice President; Secretary; Treasurer; and 4 Committee Members)

The following nominations were received:

- President: Brian Black
- Vice President: John Webster
- Secretary: No nominations
- Treasurer: Dennis Mitchell
- Committee: Alex Zvargulis, Allan Booth, Tony Burns, Duncan Souter and Alex Teles Afonso.

As there was only a single nomination for each position of President, Vice President and Treasurer, and under the Rules of the WCMS Shed, Brian, John and Dennis were declared elected.

A secret ballot was held to elect the 4 Committee Members. Tony Burns acted as Returning Officer.

Those elected were:

- Alex Zvargulis, Allan Booth, Tony Burns and Duncan Souter.

Regarding the position of Secretary, Brian (Chairperson) called for nominations from the floor. John Jenkins moved that: "*Brice Pacey be elected as Secretary*".

Seconded: Bill Wallace

After some discussion, Brice accepted the nomination. The Motion was Carried.

12. Other Business:

Brian told the meeting that Alex Teles Afonso worked as a NDIS support person and was actively involved in the Shed.

Greg Sky moved that: "*Alex Teles Afonso be seconded to the Committee*"

Seconded: Graham Lacey; Carried.

Don McCulloch raised a *Point of Order* and stated that no "Other Business" should be conducted at an AGM.

13. Date of Next AGM:

The date proposed was Thursday 11 September 2025.

14. Close of Meeting:

Allan Booth proposed a vote of thanks to the outgoing Committee for its work over the last year.

The meeting closed at 2.00 pm

Secretary

Weston Creek Men's Shed Inc

1 October 2024