



WESTON CREEK MEN'S SHED Inc

Annual General Meeting (AGM)

1pm – Thursday 25 September 2025

Minutes

1. **Welcome:** Brian Black **Meeting Opened:** 13.00
 Brian opened the meeting and welcomed all members and thanked them for their attendance.
2. **Apologies:** Graham Lacey, Terry Flanagan, Allan Booth, Alan Castle
3. **Proxies:** Proxy forms have been received and are with the Returning Officer. These are from Allan Booth and Graham Lacey.
4. **Confirm Minutes of the AGM of 12 September 2024**
Motion: *In accordance with the Rules of the Weston Creek Men's Shed Inc, that the minutes of the AGM held on the 12 September 2024, and as presented by the Secretary of the Weston Creek Men's Shed Inc, be Confirmed by this meeting*
 Moved by: Alex Zvargulis, (Secretary)
 Seconded by: Warren Jones
 Discussion: None
 Result: Carried
5. **Matters Arising from Minutes of the AGM of 2024**
 Nil
President's Annual Report
 Brian Black (President) tabled his report and mentioned the salient points.
 - ACT Government have stated their intention to formally renew the lease
 - Men's health. Impossible to quantify the impact that the shed has but,
 - The increasing numbers in attendance, if not membership
 - Extraordinary efforts made by some such as Tony and Ray
 - Numbers of men sharing their life with other men
 - *Having active* members makes the time and effort of running the place worthwhile. Tends to indicate that the Shed is serving its community and meeting its stated objectives
 - Lost in action:
 - John Burrows, John Mitchell and Don McCulloch

- Other men lost loved ones
- Thanks to:
 - Dennis Mitchell
 - Alex Zvargulis
 - Bill Wallace
 - Allan Booth
- Finally, one last round of thanks, to all members, without you, there would be no shed.

Annual reports: *Principal Activities and Management Report & Compliance Statement*

Brian Black (President) tabled the Principal Activities and Management Report & Compliance Statement documents.

Motion: *“In accordance with the Rules of Weston Creek Men’s Shed Inc, that the Annual Reports for the Financial Year 1 July 2024 to 30 June 2025, be Accepted by this meeting.”*

Moved by: Brian Black, (President)

Seconded by: Graham Plows

Discussion: None

Result: Carried

6. Treasurer’s Annual Report

- a. Statements of the association’s accounts
- b. Auditor’s Report

Dennis Mitchell (Treasurer) tabled the documents: Statement of Accounts and the Auditors report.

Dennis read the Auditor’s Report which stated a positive overview of the status of the accounts. Dennis also noted that the Auditor had reminded the Treasurer of the Financial Rules in the Shed’s Rules documentation and the responsibility we have in adhering to such.

Motion: *“In accordance with the Rules of Weston Creek Men’s Shed Inc, that the Financial Reports for the Financial Year 1 July 2024 to 30 June 2025, be Accepted by this meeting.”*

Moved by: Dennis Mitchell, (Treasurer)

Seconded by: Duncan Souter

Discussion: None

Result: Carried

7. **Appointment of Auditor for 2025/2026**

Brian noted that we had used Mr Ian Davies as the Shed's auditor for several years and recommended we continue to do so.

Motion: *"In accordance with the Rules of Weston Creek Men's Shed Inc, and as specified in Sections 75 and 76 of the ACT Associations Incorporation Act 1991, that Mr Ian Davies be appointed as the Auditor of the Weston Creek Men's Shed Inc, for the Financial Year 1 July 2025 to 30 June 2026."*

Moved by: Brian Black (President)

Seconded by: Dennis Mitchell, (Treasurer)

Discussion: None

Result: Carried

8. **Workshop Manager's Annual Report**

Alex Zvargulis read the Workshop Manager's Report prepared by Allan Booth.

Highlights from the report:

- Toys and other items for sale ate seasonal times of the year at Cooleman Court
- Mud kitchens galore from a grant we received from IMB.
- Repairs for various community-based daycare / preschool etc
- Small caskets which go to a local funeral director.
- Donations to Shepard Centre
- New equipment to improve workshop efficiency and quality of output.
- CNC router in production
- CNC workshop equipped with AC and dust extractor

The workshop report is not a mandatory report and there is no formal requirement for it to be tabled and accepted.

9. **Election of Office Bearers and Committee Members**

9a **Dissolution of the committee**

Brian declared the business of the AGM complete except for the election of the new committee.

He then declared all committee positions vacant and invited Warren Jones to conduct the election for:

- President
- Vice President
- Secretary
- Treasurer
- 4 Committee positions

9b Election of new committee.

Warren announced that the following nominations were received:

- **President:** Brian Black
- **Vice President:** Pat Smith
- **Secretary:** Alex Zvargulis
- **Treasurer:** Dennis Mitchell

As there were only single nominations received for each position of President, Vice President, Secretary and Treasurer, and under the Rules of the WCMS Shed, Brian, Pat, Alex and Dennis were declared elected.

Nominations received for the positions of Committee Member:

- Allan Booth
- Rob Honeybone

As there were still two Committee positions vacant, nominations were called from the floor.

Dennis Mitchell nominated Lindsay Dempsey for a position on the committee. Lindsay accepted the nomination.

Graham Plows nominated John Webster for a position on the committee. John accepted the nomination.

10. Date of Next AGM

Date proposed: 24 September

11. Meeting Closed : 1:22 pm

Prepared by:
Alex Zvargulis
Secretary
Weston Creek Men's Shed Inc